



Board Meeting Minutes  
June 18, 2024

**Members Present:** Lance Grahn, Julia Wike, Laura Green, Carol Henderson, John Hugley, Kevin Stringer, Charles Baldwin, Laurie Perry, Teri Lacy

**Members Absent:** Maria Placanica\*, Larry Pavone, Debbie Tominey, Louise Kline, Virginia Cluse, Carl Clark, Thomas Harwood, Rachel Nader,

**Staff Present:** Katie Cretella, April Caraway, Carie Garriss, Laura Domitrovich, Kim Walker, John Myers, Lauren Thorp, Valdeoso "Bud" Patterson

**Guests Present:** Adria Rovnyak\* of Glenbeigh, Renee Klaric\* of Access Pointe/Valley Counseling, Matt Kresic\* of Cadence Care Network, Catherine Chudakoff\* of Coleman Health Services, Vince Brancaccio\* of the Help Network of Northeast Ohio, and Hope Haney from NAMI Mahoning Valley.

\*Denotes Virtual Attendees

**Preliminary**

1. President Carol Henderson called the meeting to order at 4:34 PM
2. Pledge of Allegiance
3. Vice President Lance Grahn called the roll of members and certified that a quorum was present.
4. President Carol Henderson recognized guests & staff present.
5. Charles Baldwin made a motion, seconded by Julia Wike to approve the May 21, 2024 Board meeting minutes. The motion passed unanimously.

**Report from the Executive Director**

1.State Update – ED Caraway gave an update on access to Medicaid data. She stated that ADAMHS Boards are working with OhioMHAS to determine what data the boards can have access to in order to plan for the system of care, help individuals get assistance and fulfill their reporting requirements. ED Caraway discussed the OneOhio Foundation grants as summarized in the meeting packet. For the approximately \$3 million dollars budgeted for region 7, there are 79 grant applications totaling \$20 million. It will take a while to get through that many applications.

2. Local Update – Pine Crisis Center – Six good proposals were received, all under the projected budget. The lowest and best contractor is J Herbert Construction. The contract will be finalized by the end of the week and they can move forward with construction once the permits are in place.  
Staff update – The Special Projects Accountant position is being covered by a temporary employee from Robert Half. A few interviews have occurred but none have been a good fit. Holly Williams, our temp, is doing a great job and ED Caraway discussed with the Board paying the “finder’s fee” of potentially over \$20,000 in order to place her in the position permanently. Board members expressed their support for moving forward with the process.

3. Board Member reappointments update – ED Caraway announced that the County Commissioners voted unanimously to reappoint Rachel Nader and Tom Harwood for additional terms on our Board of Directors. Deborah Tominey is terming off after eight years and Larry Pavone after 16 years on the Board. The Board appreciates their efforts over the years.

4. President Carol Henderson called on nominations for board officers.

- For president, Henderson offered to serve another year and nominated herself. There being no other nominations from the floor, she declared the office of President elected by acclamation.

- For vice president, Teri Lacy nominated Lance Grahn. He accepted. There being no other nominations from the floor, President Henderson declared the office of vice president elected by acclamation.

- For treasurer, Laurie Perry nominated Laura Green. She accepted. There being no other nominations from the floor, President Henderson declared the office of treasurer elected by acclamation.

- For secretary, Lance Grahn nominated Teri Lacy. She accepted. There being no other nominations from the floor, President Henderson declared the office of Secretary elected by acclamation.

The reappointed Board members and officers will receive the Oath of office at the July 16, 2024 Board meeting.

5. Finance Report – In the absence of Patricia Shepherd, CFO, Valdeoso Patterson, Accountant, reviewed the May 2024 revenue and expenditure reports. He highlighted lines reflecting the budget increase due to a carryover of Alcohol Use Disorder (AUD) funds. At this time, he said, most lines should be around 90% expended. The fiscal department is watching lines closely as we end the FY so providers do not exceed their contract limits. He also included the 1<sup>st</sup> & 2<sup>nd</sup> Quarter HUD reports, stating that Coleman did a lot to help people receive the HUD vouchers.

### **Committee Reports**

1. Addictions and Mental Health Program Committee –Vice President, Lance Grahn gave a brief overview of the meeting that took place on June 4, 2024. Bonnie Wilson, Director of the Family and Children First Council (FCFC), provided a presentation on the Council. The TCMHRB is the administrative agent for FCFC. One highlight Lance wanted to share was “It suits you”, a program that provides tuxedos or suits for young men for dances or job interviews.

2. Budget and Finance Committee – Treasurer, Laura Green, highlighted a few items from the meeting that took place June 5, 2024. She shared that Warren City Schools had a three-year grant for homeless outreach in Warren City Schools that ended and she was pleased our Board has continued to fund the associated position. She shared that staff who were most involved with certain programs gave good explanations about those getting or not getting what they asked for and why. When the Pine Center opens, the committee will have to reconvene to allocate funding for operations.

3. Administrative Committee – There was no previous meeting on which to report.

### **Announcements/Community Partnerships/Information**

1. The ASAP Summer Track meet is July 13, 2024. A flyer was included in packet. Laura Domitrovich said that the registration link for volunteers has been sent out.

2. Registration has begun for the annual Golf Outing that will take place on July 26, 2024. Donations of prizes and gift baskets are being sought. Board members were invited to attend.

3. President Carol Henderson shared her experiences at the Juneteenth and Pride in the Valley events. She noted that, while she handed out Narcan kits, some people still do not know what Narcan is. She reminded everyone how important it is for all of us to get out in the community and do our part to spread the word. She encouraged the board members to be “working” board members, attending events where the board is represented.

### **New Business**

1. Lance Grahn motioned, seconded by Charles Baldwin, to approve the May 2024 Revenue and Expenditure Report held subject to audit. The Motion passed unanimously.

2. Laurie Perry motioned, seconded by Julia Wike, to approve the FY2025 budget as submitted by the Budget and Finance Committee of the Board. The motion passed with one abstention, Laura Green.

3. Lance Grahn made a motion, seconded by Teri Lacy, to appoint Jennifer Arbogast-McClellan of Compass Family and Community Services and Marisa Caruso of Coleman Health Services, as Health Officers, upon successful completion of Health Officer training. Motion passed unanimously.

4. Lance Grahn made a motion, seconded by Kevin Stringer, to cancel the Health Officer appointments of David McKinney and Joseph Viera, formerly of Coleman Health Services, effective immediately. Motion passed unanimously.

\*AD Lauren Thorp explained that the following motions meet the ORC requirement of notice being given to providers when major changes are made to a contract. These are being done on a different cycle than other Board contracted agencies because these agreements are based on the Federal fiscal year ending in September:

5. John Hugley made a motion to approve the SOS agreement Non-Renewal Letter for Courageous Dedicated Journey. Kevin Stringer seconded the motion. Motion passed unanimously.

6. Kevin Stringer made a motion to approve the SOS agreement Non-Renewal Letter for Faith Driven Ministries, Lance Grahn seconded the motion. Motion passed unanimously.

7. Julia Wike made a motion to approve the SOS agreement Non-Renewal Letter for Flying High. Laurie Perry seconded the motion. Motion passed unanimously.

8. Laurie Perry made a motion to approve the SOS agreement Non-Renewal Letter for Foster Living. John Hugley seconded the motion. Motion passed unanimously.

9. Teri Lacy made a motion to approve the SOS agreement Non-Renewal Letter for Glenbeigh. Kevin Stringer seconded the motion. Motion was passed unanimously.

10. Charles Baldwin made a motion to approve the SOS agreement Non-Renewal Letter for J&D Associates. Laura Green seconded the motion. Motion passed unanimously.

11. Kevin Stringer made a motion to approve the SOS agreement Non-Renewal Letter for Nikki's House. Laurie Perry seconded the motion. Motion was passed unanimously.

12. Teri Lacy made a motion to approve the SOS agreement Non-Renewal Letter for Robbins Recovery House. John Hugley seconded the motion. Motion passed unanimously.

13. Laurie Perry made a motion to approve the SOS agreement Non-Renewal Letter for TRK properties. Kevin Stringer seconded the motion. Motion was passed unanimously.

14. Lance Grahn made a motion to approve the SOS agreement Non-Renewal Letter for Valley Recovery Partners. Laurie Perry seconded the motion. Motion was passed unanimously.

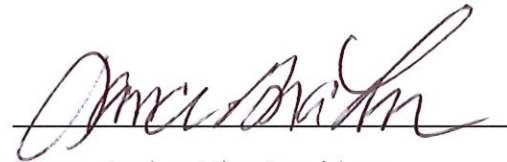
15. Valkyrie Agency – Teri Lacy made a motion to approve the SOS agreement Non-Renewal Letter for the Valkyrie Agency. Julia Wike seconded the motion. Motion was passed unanimously.

**Adjournment** - With no further business to discuss, Laura Green made a motion to adjourn the meeting. John Hugley seconded the motion. The meeting was adjourned at 5:30 PM.

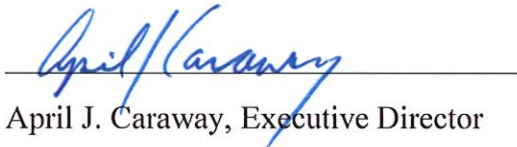
**Next Board Meeting – July 16, 2024 at 4:30 PM**



Carol Henderson, President



Lance Grahn, Vice President



April J. Caraway, Executive Director



Date